Joining the meeting using a phone.

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| 1 | **Joining instructions** Please use the number provided on the website to call into the meeting. You will be required to enter the Pin.Find an alternative local access number at the link below<https://dialin.lync.com/8ae532d6-da9b-4987-a984-4513ea0e43c9?id=271216614>  |  |
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| 2 | **Joining the meeting**Once you have entered the pin you will join the meeting automatically, please NOTE all participants are muted. |  |
| 3 | **How to unmute***Using a conference phone*:You can select the **unmute** button on the phone.On a normal phone press **\*6** to unmute yourself and again **\*6** to mute yourself when finished | \*6Mic |
| 4 | **Viewing the presentation**You are only joining the audio part of this presentation. You need run the presentation online via the link provided. |  |