Joining the meeting using a phone.

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| 1 | **Joining instructions**  Please use the number provided on the website to call into the meeting. You will be required to enter the Pin.  Find an alternative local access number at the link below  <https://dialin.lync.com/8ae532d6-da9b-4987-a984-4513ea0e43c9?id=271216614> |  |
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| 2 | **Joining the meeting**  Once you have entered the pin you will join the meeting automatically, please NOTE all participants are muted. |  |
| 3 | **How to unmute**  *Using a conference phone*:  You can select the **unmute** button on the phone.  On a normal phone press **\*6** to unmute yourself and again **\*6** to mute yourself when finished | \*6  Mic |
| 4 | **Viewing the presentation**  You are only joining the audio part of this presentation. You need run the presentation online via the link provided. |  |